

5 February 2025

TO THE TENDERER

Dear Sir/Madam

TENDER REFERENCE: 24/0047

TERM CONTRACT FOR PROVISION OF MAINTENANCE SERVICES FOR SINGAPORE SPORTS SCHOOL LTD BOWLING CENTRE FACILITIES AND EQUIPMENT FOR TWO YEARS FROM 1 APRIL 2025 TO 31 MARCH 2027 WITH OPTION TO EXTEND FOR ONE ADDITIONAL YEAR

CLOSING DATE: 7 MARCH 2025 (FRIDAY) AT 1300 HOURS

Invitation to Tender

1 You are invited by Singapore Sports School Ltd (hereinafter referred to as “the School”) to submit a tender for the supply of goods and/or services mentioned above.

Tender Specifications

2 The scope and nature of this tender are specified in the Requirement Specifications.

Eligibility and Evaluation Criteria

3 Your Tender will be evaluated based on the Eligibility and Evaluation Criteria in the Requirement Specifications.

Submission of Tender

4 Tenderers are advised to refer to Paragraph 3 of Part 1 – Instructions to Tenderers for details on submission of tender. Your tender offer for the supply of goods/services in accordance with the Tender Documents must be submitted via **email to submit_your_quote@sportsschool.edu.sg** before the closing date of 7 March 2025 (Friday) at 1300 hours (Singapore time). Late submission will **NOT** be accepted.

- 5 The following documents need to be submitted as part of your tender offer:
- 5.1 Part 4 – Form of Tender;
 - 5.2 Declaration on Progressive Wage Mark eligibility under Annex I of Part 2 – Conditions of Contract;
 - 5.3 Part 5 – Statement of Compliance;
 - 5.4 Relevant track records and project references of the Tenderer and its proposed service support team, displaying capabilities and experience in maintaining bowling equipment of similar nature, capacity and complexity to the requirement specifications of this tender in the past three (3) years; and
 - 5.5 Any other additional information that is relevant to the proposal.

Enquiries

- 6 Any queries regarding this Invitation to Tender should be made directly to:

Lee Li Lian
Senior Manager, Procurement
Email: lee_li_lian@sportsschool.edu.sg

Corrigendum

- 7 If there is any change or amendment of information to the tender before the closing date, notification will be given through the publication of the Corrigendum to the Tender Notice via email. The Tenderer are advised to check the Tender Notice to ensure that the Corrigendum if any, has not been missed before submitting its tender offer.

Enclosed Documents

- 8 This Invitation to Tender includes the following documents:
- 8.1 Invitation to Tender covering letter;
 - 8.2 Part 1 – Instructions to Tenderers;
 - 8.3 Part 2 – Conditions of Contract;
 - 8.4 Part 3 – Requirement Specifications;
 - 8.5 Part 4 – Form of Tender; and
 - 8.6 Part 5 – Statement of Compliance.